**Minutes Of A Meeting Of The Full Board Of Governors Of**

**The Federation Of Boskenwyn And Germoe Schools:**

**Held At Germoe On Wednesday 6th July 2022 At 18:00**

PRESENT:

Dr Russ Monhemius (Chair)

Charlotte Overton (Clerk)

Paula Blackburn (Headteacher)

Anita Barnett

Anita Care

Jo Nicholas

Naomi Penrose (Vice-Chair)

Denise Rusga

Fliss Spiers

Brian Toney

|  |  |  |
| --- | --- | --- |
|  | Andrew Segal is observing as a potential governor.  Governors introduce themselves and explain their roles. | ACTION |
|  | **APOLOGIES**  Received from Katie Knight and Nathan Bird and accepted by the chair. |  |
|  | **DECLARATION OF PECUNIARY INTERESTS**  No governors have anything to declare in addition to what is published on the website. |  |
|  | **MATTERS ARISING / MINUTES OF THE LAST MEETING**    No matters arising. Previous minutes are all agreed and signed off by the chair as a fair and accurate record of the meeting. |  |
|  | **ELECTION OF CHAIR / VC FOR NEXT ACADEMIC YEAR**  Russ Monhemius and Naomi Penrose have received nominations to continue in their respective roles as chair and vice chair. Governors vote unanimously to re-elect them.  Russ Monhemius discusses succession planning and governors are encouraged to come forward if they are interested in taking over next year. |  |
|  | **POLICIES TO REVIEW**  The following have been circulated to governors ahead of the meeting to read:  Acceptable use and e-safety  Equality opportunities and anti-discrimination  Intimate care  Local offer for both schools  SEND  Teacher appraisal and capability  Behaviour  Attendance – a lot of changes have been made and governors are encouraged to scrutinise the content  Governors to contact the clerk within 7 days with any queries or concerns otherwise the above will be deemed ratified. |  |
|  | **CURRICULUM**  Governors and parents are to be updated in the Autumn term. |  |
|  | **SAFEGUARDING**  Safeguarding report has been circulated to governors ahead of the meeting. The S175 has now been completed and the declaration of compliance has been sent off.  The HT now has to complete a termly report to governors.  There has been one open referral to social care in each school.  At Boskenwyn the progress of vulnerable pupils is slightly above the national average in reading writing and maths and the same is true for vulnerable pupils with additional needs.  The attendance for vulnerable pupils at Germoe is 92%and 91% at Boskenwyn. This is better than whole school numbers for attendance as well as non- vulnerable pupil attendance figures.  Two pupils are on reduced timetables at Boskenwyn and the reasons for this are outlined to governors.  Russ Monhemius asks what is the DFE overview of this in terms of attendance? Could we be criticised for this?   1. No, because it is authorised.   Naomi Penrose asks is there a point at which we would rescind this option because it skews attendance figures?   1. If this continues we will have discussions with parents in the first instance but there is the option to involve the local authority.     Anita Barnett asks if reduced timetables are agreed and documented could attendance count against you if they are not in on the days they should be?   1. This is a conversation that has been had in length with Ofsted inspectors. We accept pupils who otherwise would be home schooled if we did not offer a flexi school scheme. Boskenwyn has grown because of this provision.   Governors comment that the attendance surrounding these pupils should be treated with leniency. |  |
|  | **DATA**  SATs data has been received and is pleasing. If children get a standardised score of 100 or more then they are at the expected level. The scoring system is explained to governors.  The strongest results were in reading. 2/3 of Boskenwyn maths papers were misplaced after being sent off to the hub. |  |
| 9. | **ATTENDANCE**  89.4% is the national attendance figure. We are in line with the national figure which is why there is a big push on attendance.  A few families removed their children from school because they were working at Glastonbury. The school now has the power to issue a penalty notice for poor attendance. The attendance policy that has been sent to governors outlines all the options available to schools to tackle poor attendance.  Governors discuss whether face to face meetings with poor attending families could help improve the situation. Families may be more compliant if the responsibilities and repercussions of poor attendance are explained.  In the new guidance poor attendance can be viewed as neglect and a safeguarding concern. These are logged on ‘My Concern’.  There will be a big welcome meeting on the first day back on 5th September for new and existing parents where the importance of arriving to school on time and daily will be emphasised. Families, pupils and the school will sign code of conduct documents to outline expectations. |  |
| 10. | **SEND**  All policies have been circulated to governors. |  |
| 11. | **COMMITTEE MEETINGS**  No updates. |  |
| 12. | **COMMITTEE MEMBERS REVIEW**  The current vacancies are filled as follows:  Teaching and learning – Anita Barnett  Health & Safety –Still needs to be filled  SEN Governor – Fliss Spiers  Looked After Children – Naomi Penrose |  |
| 13. | **PUPIL PREMIUM**  May half term was the first time free school meal vouchers were not issued and they will not be issued over the summer holidays either. There is a household support fund which will be a one off payment for families who are eligible for free school meals, but they have the freedom to use towards whatever their need is, including bills. |  |
| 14. | **HEALTH & SAFETY**  There is an audit taking place tomorrow by Cornwall Council. We are confident we can demonstrate compliance.  There will be a lot of building work taking place at each school over the summer which is being funded. |  |
| 15. | **WHITE PAPER – ACADEMISATION**  Every school in the county who is LA maintained or a single academy trust is rated ‘good’ or above.  Naomi Penrose asks how many schools are needed to form a MAT?   1. Under the current policy it is based on the number of children on roll. There needs to be a CEO and headteachers have discussed concerns over sharing vision and values of their own individual schools.   Governors express concerns over the proposal and agree most schools who wanted to join a MAT have instigated that step already. |  |
| 16. | **URGENT/CONFIDENTIAL MATTERS**  No urgent/confidential matters but recent updates:  All teachers have been recommended a pay increase on the usual grade for September. There is a big review for TA’s salaries with more focus on performance related pay. The proposal has not yet been approved by the unions.  Anita Care confirms that a broker negotiates the best deal for energy bills but obviously the tariffs will be far higher now. |  |
| 17. | **ANY OTHER BUSINESS**  None. |  |
| 18. | **DATE OF NEXT MEETING**  To be held at Boskenwyn 5th October at 18:00. |  |
|  |  |  |