

**Minutes Of A Meeting Of The Full Board Of Governors Of
The Federation Of Boskenwyn And Germoe Schools:**

Held At Germoe On Wednesday 2nd October 2019 At 18:00

PRESENT:

Dr Russ Monhemius (Chair)
Miss Paula Blackburn (Head teacher)
Charlotte Overton (Clerk)
Naomi Penrose
Denise Rusga
Joanne Nicholas
Katie Knight
Natalie Thomas
Ruth Gingell
Anita Care
Brian Toney

		ACTION
1.	APOLOGIES Received from Jay Faust and Wendy Jones accepted by Russ Monhemius.	
2.	DECLARATION OF PECUNIARY INTERESTS None	
3.	MINUTES OF THE LAST MEETINGS 9. SEND nurture dog – Paula Blackburn confirms there is no update. 14. Brian Toney advises a new fire alarm system is needed. Two quotes have been received and it will be cheaper than upgrading the existing older system. Panel agree another quote will be obtained before a final decision is made on installation. Once final quote received Brian Toney and Paula Blackburn will make the final decision on which company is hired and won't need to defer back to panel. 15. Head Performance Management Meeting needs to be set. Paula Blackburn advises Lee Bacchus has left head teaching so there will be another triad with Otterham and St Breward and Whitstone near Bude. The first meeting is booked for 30th October. At that meeting a date can be set for them to visit and undertake a performance management. Teacher's performance management is booked in for 28 th October for Boskenwyn and 29 th October for Germoe. Previous minutes approved unanimously by the panel and signed off by the chair.	Brian Toney
4.	MATTERS ARISING Nomination of Chair & Vice Chair:	

	<p>Charlotte Overton asks panel to make nominations:</p> <p>Nomination for Russ Monhemius as Chair – Panel unanimously agree, position confirmed</p> <p>Nomination for Naomi Penrose as Vice Chair – Panel unanimously agree, position confirmed</p> <p>Natalie Thomas confirmed as a co-opted Governor.</p>	
5.	<p>SAFEGUARDING</p> <p>Paula Blackburn advises that Section 175 have been filed for both schools and confirmation has been received that they have passed.</p> <p>The new child protection policy has been updated on google drive. Agreed that at next meeting the panel will have a proactive training session on google drive accessing this policy. All policies that have been updated this term have been filed on google drive.</p> <p>Panel agree policies that are due in the interim should be emailed so that they can be uploaded and meet the statutory requirement. They will then be agreed at the next governor's meeting.</p> <p>Paula Blackburn advises safeguarding policy is the most important for governors to look at.</p> <p>Russ Monhemius asks that all governors complete safeguarding training by the next meeting. Once training is completed confirmation to be sent to Charlotte Overton.</p>	<p>Paula Blackburn</p> <p>All Governors</p>
6.	<p>DATA</p> <p>Paula Blackburn confirms IDSR – (Ofsted Data Package) has not yet been received. This is anticipated in November so will be updated at next meeting.</p> <p>Germoe data looks more positive than Boskenwyn however this must be contextualized for SEN etc.</p> <p>Improvement in maths is a priority for both schools.</p> <p>Germoe reading scores are excellent.</p>	Paula Blackburn
7.	<p>SCHOOL DEVELOPMENT PLAN</p> <p>Paula Blackburn confirms staff have completed their subject leadership reports and action plans. There are 10 priorities and success criteria included in the school development plan document. It is still being updated and will be circulated once completed.</p> <p>Development plan can be put on shared drive whilst it is being worked on so people can view it until it is finalised.</p>	Paula Blackburn
8.	<p>ATTENDANCE</p> <p>All children in class 5/6 at Boskenwyn are now full time and it has really helped individual pupils. Time keeping has improved significantly across both schools.</p> <p>Parents of pupils whose attendance was low were contacted by Paula Blackburn and asked to give reasons for the lack of attendance.</p> <p>Flu vaccine has been postponed as nationally there is a shortage – pupils who were not going to attend school that date due to shedding can now come to school after all.</p> <p>Discussion over the recent national environmental strike by school children and how to report absence on such occasions. If such trips are authorised as a school trip for educational purposes then the school could be seen to be making political statements, and governing bodies should</p>	

	<p>remain impartial and non-political. Many pupils at Boskenwyn were on strike for the whole day and did not return to school. No one from Germoe attended the strike. Paula Blackburn will speak to CAPH at the next meeting for guidance on reporting attendance on such occasions.</p> <p>All the secondary schools in Cornwall have signed up to declare to a 'climate emergency' and a green charter for schools has been drawn up.</p>	Paula Blackburn
9.	<p>SEND</p> <p>Angie Larcombe has updated local offer documents, SEN report for Governors, a few policies for children in care, medical needs, SEN policy, and records of need. They have all been uploaded onto the google drive. Governors encouraged to read them.</p> <p>Natalie Thomas is confirmed as SEND co-ordinator</p>	
10	<p>FINANCE AND OTHER COMMITTEE MEETINGS</p> <p>Russ Monhemius confirms there has been a finance meeting since the last Governor's meeting and the three year budget is still on track.</p> <p>First finance meeting of the term to be held Tuesday 8th October 1pm.</p> <p>Curriculum meetings are on-going.</p> <p>Safeguarding meeting scheduled after finance meeting on Tuesday 8th October.</p>	
11	<p>PUPIL PREMIUM</p> <p>Paula Blackburn confirms a report for expenditure for 2018-2019 (which is completely anonymous), has been uploaded to the google drive. A general policy has also been put in place and uploaded to google drive. There has been no significant change in focus to previous years.</p>	
12	<p>INSET</p> <p>First inset day of the year has been completed. In addition there has been twilight and emotion coaching for all the staff.</p>	
13	<p>HEAD TEACHERS REPORT</p> <p>Not yet completed.</p> <p>Paula Blackburn advises both ERASMUS projects that were applied for have now been approved. The project for Germoe school is called 'Back To The Future'. This is a staff development project with staff visiting all the schools involved in Ireland, Germany Belgium and UK.</p> <p>The Boskenwyn project is called 'Taking a Learning Journey On The STEAM Train' and Boskenwyn are the co-ordinating school. This involves partnership with schools in Croatia, Romania, Italy, Turkey and Bulgaria. The pupils will travel to Bulgaria.</p> <p>The existing project to visit Romania is taking place later this month.</p> <p>Paula Blackburn has received Brexit guidance and attended a meeting at the British Council which covered financial contingencies for Brexit. They seemed hopeful that ERASMUS would continue and there would still be funding post Brexit.</p>	
14	<p>HEALTH & SAFETY</p> <p>Boskenwyn playground equipment has been deemed all safe and signed off as such.</p>	

	Audits are current and up to date.	
15	HEAD TEACHERS PERFORMANCE MANAGEMENT Date to be scheduled.	
16	URGENT/CONFIDENTIAL MATTERS None arising	
17	AOB Teachers have been asking about pay rise that the government has pledged of 2.5%. It is up to schools to implement this and they want clarification on whether they will be receiving it. Panel agree to look at this at the finance meeting on 8 th October and find out if this is funded by central government. Paula Blackburn advises she has accrued (and will continue to accrue on upcoming trips), multiple flexi days. Asks the panel to approve a two week block of time after Easter next year. Panel discuss whilst Paula Blackburn leaves the room and unanimously approve the requested flexi time. Gweek Christmas lights switch on is 30 th November, Boskenwyn pupils to read poems.	Finance Committee
18	DATE OF NEXT MEETING Boskenwyn Thursday 28 th November at 6pm	