

**Minutes Of A Meeting Of The Full Board Of Governors Of  
The Federation Of Boskenwyn And Germoe Schools:**

**Held Virtually Via Zoom On Thursday 18<sup>th</sup> March 2021 At 18:00**

PRESENT:

Dr Russ Monhemius (Chair)  
Miss Paula Blackburn (Head teacher)  
Charlotte Overton (Clerk)  
Naomi Penrose (Vice-Chair)  
Nathan Bird  
Anita Care  
Jo Nicholas  
Tom Richardson  
Denise Rusga  
Natalie Thomas  
Brian Toney

		ACTION
1.	<b>APOLOGIES</b>  Received by Katie Knight and accepted by the Chair.	
2.	<b>DECLARATION OF PECUNIARY INTERESTS</b>  None.	
3.	<b>MATTERS ARISING / MINUTES OF THE LAST MEETING</b>  All agreed and signed off by the Chair.  Tom Richardson has received a copy of the health and safety spreadsheet. It has been updated and re-distributed. Matters seem to be in hand.	
4.	<b>HEAD TEACHER'S REPORT</b>  This has been circulated prior to the meeting. Governors will read this and then email any questions via the clerk. Principally it contains a summary of the Autumn term and plans for schools re-opening on 08.03.2021.  Most pupils have returned to school, and their learning has not regressed. Most children are working towards their age- related expectations. The main concern has been their wellbeing and having a lack of motivation/stamina.	

	<p>Thanks are extended to the staff for all their hard work and resilience during the lockdown period. Governing board extend an official vote of thanks to all the staff.</p>	
<b>5.</b>	<p><b>SAFEGUARDING</b></p> <p>There has been safeguarding training going on and a level 2 training session will be scheduled for all staff and governors. Safeguarding policies are all up to date.</p> <p>The importance of governor training is discussed. Safeguarding training was delivered almost 2 years ago, so governors who attended that will still be in date. Governors are also encouraged to complete online NGA training.</p> <p>One referral has been made to MARU recently, but there is a frustration with their reluctance to manage the case. If nothing is heard by the end of the week then Paula Blackburn will contact the director at Cornwall Council to escalate these concerns.</p>	
<b>6.</b>	<p><b>DATA</b></p> <p>The analysis of the Autumn term data has been completed. Children have been gently assessed since their recent return using the 'Ready To Progress' criteria. There is a mixed range of abilities across the classes which is to be expected. There are no specific trends, weaknesses in one year do not necessarily translate across both school settings.</p> <p>Jo Nicholas's class are doing extremely well with their progress. Bespoke class recovery plans have been drafted. Acknowledgment of the diligent work of the teaching assistant's is offered.</p> <p><b>Russ Monhemius asks is there a plan for extra- curricular activities to resume?</b></p> <p>A. Paula Blackburn replies that she had a meeting with the local authority to discuss this issue. School trips within bubbles and with appropriate risk assessments in place will be permitted. Residential trips are not allowed at this time, and no timetable has been given for these to resume.</p>	
<b>6.</b>	<p><b>SCHOOL DEVELOPMENT PLAN</b></p> <p>This is currently a large working document. The focus is the Covid-19 recovery plan which has been circulated ahead of this meeting.</p> <p>Some development priorities from the SDP have been used as well as embedding in learned behaviours such as fatigue of children.</p> <p>Governors are invited to read this and raise any questions via the clerk.</p> <p>The document contains the key priorities, OFSTED priorities and key Covid-19 priorities for recovery. Most of the principles have already been implemented.</p>	
<b>7.</b>	<p><b>ATTENDANCE</b></p> <p>Paula Blackburn confirms remote learning engagement was very good. It far exceeded national averages. It tailed off slightly towards the end once families knew they would be returning to school. Nearly all children have returned to school and anyone who has not is being contacted.</p>	

	<p>Blended learning is continuing whilst we remain in a lockdown period and in contained bubbles. It also is good practice in the long term. Staggering pick -up and collection times has proven beneficial and has helped with parking problems.</p> <p>A neighbour reported a concern today about parents standing in groups talking without masks on, and photos were taken. The importance of distancing will be reiterated during the Friday newsletter communication.</p> <p>A parental request has been received for a child who is currently at a different setting in reception and has a delayed entry. If they do not start after Easter, their place will have to be withdrawn and they would need to re-apply and start from September. The parent wishes to do a flexi school place across the additional school. In normal times this would be acceptable but due to the need to maintain the integrity of the bubbles this request has been refused. They have been told they have to attend either setting full time. One solution is they remain registered at our setting and receive remote learning, but physically attend the other setting.</p> <p>Governors are invited for their views on this matter. The possibility of accessing SEND funds/external online learning provisions is discussed. There is no extra funding and staff are working full time so would not have capacity to deliver this. There is a sibling currently attending our school, so hard copies of work could be printed off and sent home. Videos already filmed during the lockdown period could be used.</p> <p>Governors discuss this possibility and agree this is the most workable solution. The proposal to keep the child enlisted and use blended working is supported by all governors. Once restrictions lift we can allow children to attend multiple settings.</p>	
<p><b>8.</b></p>	<p><b>SEND</b></p> <p>ECHP and referrals have continued as normal throughout the lockdown period. There have been 1-2-1 zoom meetings with parents when required. The wellbeing of all children and families is being tended to.</p> <p>SALT team attended school today in accordance with local authority Covid-19 policy visits.</p> <p>No specific concerns are raised.</p>	
<p><b>9.</b></p>	<p><b>FINANCE AND OTHER COMMITTEE MEETINGS</b></p> <p>Russ Monhemius outlines an overview of the budget. The end of the financial year is approaching. The budget is healthy, Germoe has a projected surplus of £73,000 and Boskenwyn has a deficit of £9,000. Across the federation this is a pleasing budget.</p> <p>No updates from other committee meetings.</p>	
<p><b>10.</b></p>	<p><b>PUPIL PREMIUM</b></p> <p>This is covered in the Covid-19 recovery plan. Any questions can be electronically sent to the clerk.</p>	

	<p>Free school meals will be provided again over the Easter holidays through a fund from Cornwall Council.</p> <p>Wraparound care will be available for breakfast club and after school club. Children who access pupil premium have their allocations partly subsidised.</p>	
<b>11.</b>	<p><b>HEALTH &amp; SAFETY</b></p> <p>Paula Blackburn confirms on 23.03.2021 an inspection by Cornwall Council is taking place at Germoe. They will walk around the site, look at documents and meet with Paula Blackburn. No input is needed by governors before this takes place.</p>	
<b>12.</b>	<p><b>GOVERNOR RECRUITMENT UPDATE</b></p> <p>Wendy Jones and Ruth Gingell have resigned their posts. A Boskenwyn parent governor is needed and active recruitment will begin.</p>	<b>Russ Monhemius</b>
<b>13.</b>	<p><b>URGENT/CONFIDENTIAL MATTERS</b></p> <p>A questionnaire has been sent to parents asking if the INSET days should be moved to later in the year. There has been a very positive response (78%), to move those days to October directly after half term. Governors agree to this proposal and the INSET days are formally moved from May to October as proposed.</p> <p>There are two matters that are confidential. See confidential minutes.</p>	
	<p><b>AOB</b></p> <p>For the record Nathan Bird is confirmed as a newly appointed foundation governor. He expresses an interest in taking on the role of sports governor and this is enthusiastically supported by the board. He will liaise with the PE co-ordinator.</p> <p>Meeting concludes: 19:40</p>	
<b>14.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>13<sup>th</sup> May 2021 at 18:00 via Zoom</p>	

## CONFIDENTIAL MINUTES

Katie Knight has asked that all governors are made aware that her husband been diagnosed with cancer and is undertaking treatment. She is still working, but asks for understanding and patience if she is not always available, or takes time to reply to messages.

The cook at Germoe has handed in their notice due to a back problem. She has asked for a support and learning role instead but presently there is no vacancy in that area. This means there will be no cook in 4 weeks time once her notice period expires. The idea of a 'feeder school' option is discussed. This involves food being prepped in one place and distributed to local schools. It has been trialled with the cook at Boskenwyn this week, she has been cooking at Boskenwyn and the catering assistant has taken the meals over. The take up of school meals this week has been fantastic - 50 people had a hot meal out of a possible 63. The suggestion is to continue with this trial over the four week notice period to iron out any problems. If a cook was replaced permanently at Germoe this would have a negative impact on the budget, as often the salary is higher than the profit.