

**Minutes Of A Meeting Of The Full Board Of Governors Of
The Federation Of Boskenwyn And Germoe Schools:**

Held Virtually On Thursday 13th May 2021 At 18:00

PRESENT:

Dr Russ Monhemius (Chair)
Miss Paula Blackburn (Head teacher)
Charlotte Overton (Clerk)
Naomi Penrose (Vice-Chair)
Nathan Bird
Anita Care
Jo Nicholas
Tom Richardson
Denise Rusga
Natalie Thomas
Brian Toney

		ACTION
1.	<p>APOLOGIES</p> <p>Received from Katie Knight and Tom Richardson and accepted by the chair.</p>	
2.	<p>DECLARATION OF PECUNIARY INTERESTS</p> <p>None.</p>	
3.	<p>MATTERS ARISING / MINUTES OF THE LAST MEETING</p> <p>Paula Blackburn confirms the planned safeguarding training was cancelled but she has asked for the latest childcare disqualification forms. These have not yet been received.</p> <p>Previous minutes are all agreed and signed off by the Chair.</p>	
4.	<p>EARLY YEARS CHANGES</p> <p>Key points as follows:</p> <ul style="list-style-type: none"> • 'Early language development' has been added due to children having a lower vocabulary range to previous years. • There is more emphasis on teaching synthetic phonics. From September children should only be taking home de-codable reading books. • There is a poor uptake of parents who listen to children read at home. • There will be a 'you to me book' and a 'me to you book' so that children can develop their early language skills with their parents. 	

	<ul style="list-style-type: none"> The phonics scheme will be explained to new parents when they attend the transition day in July. 	
5.	<p>SAFEGUARDING</p> <p>There is no new date for the cancelled course. Once Paula Blackburn has completed ‘Train The Trainer’ training then she will deliver level 2 training to staff and governors.</p> <p>The ‘Keeping Children Safe In Education’ document will be circulated post meeting and governors must confirm to the clerk once they have read it.</p>	All Governors
6.	<p>DATA</p> <p>During the weekly staff meetings data is checked according to postcodes of local schools including Helston (which is a central area). All the positive Covid-19 cases have been less than 3 in recent weeks so the areas are deemed safe.</p>	
7.	<p>SCHOOL DEVELOPMENT PLAN</p> <p>The new changes to early years and synthetic phonics form a new part of the SDP. There are ongoing issues with ICT and software. Promethean whiteboards are an alternative that are being considered as they do not require being linked to a computer. They cost circa £2,000 so will most likely be replaced one by one. There is spare capital than can be used to fund this as well as additional ERASMUS funding that could be applied for the collaborative projects with EU partners.</p> <p>There is a big push on reading and merging libraries to create a larger space.</p> <p>There was a face-to-face meeting outside for early years KS1 and KS2. All the teaching staff and teaching assistants reviewed the two year rolling programme for 2021-2023. From that meeting six topics were identified to ensure everything within the curriculum is covered. This will be linked to a ‘progression of skills’ worksheet.</p>	
8.	<p>ATTENDANCE</p> <p>The DfE are not currently issuing fines for poor attendance. Blended learning on a Friday afternoon is not being completed by everyone. Children can stay in school if they wish to or if their parents work. Teachers are still having their PPA time on a Friday afternoon, so the class is led by the teaching assistant.</p> <p>It has been explained to parents via social media and written comms the importance of completing the blended learning tasks. A reminder is sent on a Monday with a deadline of Wednesday. If children do not complete it within that time frame they will need to remain at school on a Friday afternoon to ensure the work is completed.</p> <p>Clerk asks if parents have indicated whether they will remove their children from school once international travel is more widely permitted. Paula Blackburn confirms currently there has not been much indication that this will happen, however moving the INSET day to October could mitigate this issue. This will be discussed further at the next meeting.</p>	

9.	<p>SEND</p> <p>The government have ploughed a lot of money into mental health. They have allocated mental health workers to schools. Our allocated 'champion' will begin work asap with the 3 children we have identified who would benefit most from this input. It has not been confirmed how long they will be assigned to the schools for. Most likely it will be case dependant as to how long they spend with each individual child.</p> <p>EHCP's are still being applied for and continue as usual. There have been virtual meetings with parents. Child plan meetings are face to face but everything else remains virtual.</p>	
10.	<p>FINANCE AND OTHER COMMITTEE MEETINGS</p> <p>Russ Monhemius confirms the finance committee has met since the previous FGM. The committee looked at setting the budget for next year and to approve the three year forecast. The budget looks positive but there is a slight imbalance between the two schools which can be addressed.</p> <p>From 17th May governors will be able to attend both schools to complete their monitoring.</p> <p>Naomi Penrose asks about the update regarding the chef at Germoe. Paula Blackburn confirms all meals are being cooked at Boskenwyn and being taken to site. This system is working well and saving a lot of money, cutting the overspend. The general feedback is the meal quality is much better and food is served at the right temperature.</p>	
11.	<p>PUPIL PREMIUM</p> <p>The main change to pupil premium is that it is no longer based on the January census but the October census to keep it in line with annual budget. It has not greatly impacted either school.</p> <p>Cornwall Council have agreed again to fund free school meals for the May half term.</p>	
12.	<p>HEALTH & SAFETY</p> <p>From 17th May parents will no longer need to wear a mask when dropping off and collecting children, however they will still need to socially distance.</p> <p>Bubbles will remain at both schools, dual settings will not be permitted and there will not be any transitions for year 6 currently. It is hoped that if restrictions lift as planned on 21st June that these can take place after that date.</p> <p>There are not currently any building maintenance problems to report.</p> <p>Building works will take place at Germoe over the summer replacing the insulation in the outdoor huts.</p>	
13.	<p>POLICIES FOR REVIEW</p> <p>These were updated and ratified by governors at the start of the academic year. There will be a final review at the next FGM to ensure compliance.</p>	

14.	<p>GOVERNOR RECRUITMENT UPDATE</p> <p>Russ Monhemius has received an email from a potential candidate, they have been sent more information and the date of today's meeting and nothing has been heard back. There have been no other enquiries. Paula Blackburn will discuss this with new parents on the transition days.</p> <p>Nathan Bird is appointed as staff discipline governor.</p>	
15.	<p>URGENT/CONFIDENTIAL MATTERS</p> <p>Governors send best wishes to Katie Knight and her family.</p>	
16.	<p>AOB</p> <p>Clerk raises the need to elect chair/vice-chair at the next meeting. Nominations should be emailed between now and the next FGM.</p> <p>A skills audit form will be distributed to all governors and should be completed by the end of the summer term.</p> <p>The Queen's platinum jubilee will take place next year and the government are giving schools an additional day off. The DfE are reviewing this as currently it falls within half term. Due to it being a national bank holiday one option would be to take the time off teaching hours allocated in the school year.</p> <p>A member of CAPH met with Paula Blackburn recently and has asked if she will be the chair of the meetings for the organisation from September. This would bring additional funding into the school but would be a commitment of one meeting per week with different partner agencies. Currently these meetings are taking place virtually. Paula Blackburn asks if the governing body would be content for her to undertake this position. Governors support this proposition.</p> <p>Russ Monhemius asks whether the uptake of camp has been positive. Jo Nicholas confirms all the children in her class have signed up at Boskenwyn. It is the same at Germoe but one child will attend days only.</p> <p>The present year 6 were ringfenced to visit Bulgaria for the ERAMUS project when they were in year 5. That trip was cancelled due to Covid-19. Paula Blackburn moots the idea of taking them to Bulgaria in August (subject to it being put on the amber list and allowing us entry etc). This would allow appropriate isolation time on return before starting secondary school. Paula Blackburn asks if there is anything within the school insurance which would prohibit such a trip. Anita Care states the children will be insured until 31st August and then transfer to their secondary school insurance from 1st September. Governors support this trip in principle.</p> <p>Meeting concludes: 19:30pm.</p>	<p>All Governors</p> <p>Charlotte Overton</p>
17.	<p>DATE OF NEXT MEETING</p> <p>7th July 2021 at 18:00 via Zoom</p>	

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