

**Minutes Of A Meeting Of The Full Board Of Governors Of
The Federation Of Boskenwyn And Germoe Schools:**

Held Virtually On Thursday 21st January 2021 At 18:00

PRESENT:

Dr Russ Monhemius (Chair)
Miss Paula Blackburn (Head teacher)
Charlotte Overton (Clerk)
Naomi Penrose (Vice-Chair)
Anita Care
Jo Nicholas
Tom Richardson
Denise Rusga
Natalie Thomas
Brian Toney

Bryony Field & Nathan Bird are present to observe with the view to becoming Governors.
Panel introduce themselves and explain their roles on the Governing Board.

		ACTION
1.	APOLOGIES Received from Katie Knight and accepted by the chair. Ruth Gingell and Wendy Jones not present.	
2.	DECLARATION OF PECUNIARY INTERESTS None	
3.	MINUTES OF THE LAST MEETING All agreed and signed off by the Chair. The Clerk raises the need for electronic signatures on minutes whilst meeting are conducted virtually. It is agreed the Chair will sign minutes and email through to be stored electronically.	
4.	MATTERS ARISING Tom Richardson previously flagged an issue with seesaw access. He confirms this has been mostly resolved apart from a few hitches and is running more smoothly. Paula Blackburn confirms since the last meeting there has been a parental training workshop on seesaw. This has helped resolve issues parents were having. It was recorded and uploaded for those that could not attend.	

5.	<p>RENEW TERMS OF GOVERNANCE</p> <p>Terms of renewal needed for Russ Monhemius, Brian Toney, Jo Nicholas, Wendy Jones & Denise Rusga.</p> <p>Russ Monhemius, Brian Toney, Jo Nicholas and Denise Rusga have all confirmed to the clerk prior to the meeting that they wish to extend their terms. Panel vote unanimously and all their terms have been extended to 20.01.2025.</p> <p>Wendy Jones has not yet confirmed her wish to continue and her governance will expire. Chair will contact her offline to see if she wishes to continue.</p> <p>Clerk to check policy on absence for 3+ FGB meetings.</p>	<p>Russ Monhemius</p> <p>Charlotte Overton</p>
6.	<p>BLENDED & REMOTE WORKING</p> <p>Paula Blackburn gives a summary of the last year’s remote learning for the benefit of the two observers.</p> <p>Once everyone returned in September bubbles were formed of 20 pupils or less, and in separate year groups to keep staff and children safe. This also helped ease anxieties and emotional needs for children returning after a long time away.</p> <p>Parents got more involved in blended learning and it gave scope to have contingencies in place in case of additional lockdowns. We used parent’s comments from questionnaires to improve services. Seesaw became the sole learning platform so that if there was more than one child in the family parents would not have to navigate two platforms.</p> <p>Provision on a Friday afternoon was provided for those parents who had no childcare. The children would do their home learning provision during this time in line with those at home.</p> <p>During this current lockdown there has been a bubble open in each school for vulnerable, critical and key worker children.</p> <p>The support staff led the key worker bubbles and were on a rota. We have tried to have a member of EYKS1 and KS2 support staff in a class together with the vulnerable and critical worker children. They are not teaching them but supporting their learning from the work set on seesaw by the class teacher.</p> <p>There has been a much greater uptake in attendance this time for those eligible. Previously only 1 bubble was open across both schools and a small handful of children attended.</p> <p>Currently 20% of Boskenwyn children are in school and 12% at Germoe. Numbers are dropping at Germoe but increasing at Boskenwyn and therefore the bubble has been capped at 15 students.</p> <p>The national average attendance figure is around 20% but some schools have 50%. The increase is due to the DfE definition of critical workers widening since the last lockdown.</p> <p>We have switched to complete remote working. The DfE stated last week that KS1 children should have access to 3 hours of remote learning daily. KS2 children should have access to 4 hours of remote learning daily. We are currently delivering this and providing support to parents in every</p>	

	<p>way possible. It is acknowledged the last minute changes in expectation is a pressure on teaching staff and everyone is working hard.</p> <p>Currently looking at doing live sessions that are recorded so parents who cannot attend or have IT issues can view it later. Virtual assemblies are also being considered.</p> <p>The teachers and teaching staff are all learning from one another and coming up with innovative ideas to improve the blended learning provision.</p> <p>Tom Richardson asks does the cap on numbers fit with our obligation to take key workers?</p> <p>A. Paula Blackburn replies yes. People are signposted to Germoe if Boskenwyn cannot accommodate them. So long as the Federation provides the provision across both settings that is acceptable.</p> <p>Continues:</p> <p>Are the tensions between the Unions and DfE still evident?</p> <p>A. The statement that was issued telling staff not to go to schools has since been withdrawn. There are fewer pupils in school due to the closures so it is now deemed safe for staff to go into school.</p> <p>Russ Monhemius asks is there scope to resume Governor Monitoring now?</p> <p>A. Paula Blackburn confirms yes, governors who are also parents could access this through seesaw and write down areas to improve and any additional comments. This feedback would be welcomed.</p>	Parent Governors
7.	<p>SAFEGUARDING</p> <p>‘The Remote Education Plan For Parents’ is being distributed with expectations and policy laid out. There will also be information about the safeguarding lead in each school so they know who to report concerns to.</p> <p>Our hope is parents are using appropriate settings on their IT at home to minimise cyber bullying etc. Seesaw is a safe learning platform.</p> <p>Russ Monhemius asks how do staff identify at risk children in this current climate?</p> <p>A. Paula Blackburn responds, this is why it is so important that there is engagement. If a child does not log in for a few days we contact the family via email. If it is more than that the end result would be home visits at a distance. Safeguarding remains a priority in the lockdown. We understand some families will be experiencing additional pressures and stress and will have to make the appropriate referrals if there is not engagement. A daily register is kept.</p> <p>In the document to be circulated tomorrow we will ask that parents report to the school if their child/children are unwell.</p> <p>The live sessions that we have planned will also safeguard the staff and allow engagement with those more vulnerable families.</p> <p>Paula Blackburn has her Level 3 safeguarding training next week. Once completed she will deliver Level 1 safeguarding training for Governors and staff thereafter.</p>	

8.	<p>DATA</p> <p>Russ Monhemius asks are there any changes to the way those children not taking SAT's will be assessed?</p> <p>A. Paula Blackburn confirms we will use data from teacher assessments.</p> <p>Jo Nicholas says staff will use criteria whether they are working above, below or at the expected level. There is currently data up until Christmas, and this can be analysed to see the impact of lockdown 1.0 academically.</p> <p>Denise Rusga comments on the resilience children have shown in the last year. They have demonstrated a keen attitude to learning each time schools have re-opened.</p> <p>Assessment remains ongoing. Children receive improvement points and feedback.</p>	
9.	<p>SCHOOL DEVELOPMENT PLAN</p> <p>Unchanged from previous meeting.</p>	
10.	<p>ATTENDANCE</p> <p>See Point 6.</p> <p>Attendance is logged with Cornwall Council even with remote learning in place.</p>	
11.	<p>SEND</p> <p>Paper learning packs are being provided, offering additional support to those with SEN including those who receive SALT. We are planning 1-2-1 Zoom sessions in the future.</p>	
12	<p>FINANCE AND OTHER COMMITTEE MEETINGS</p> <p>Russ Monhemius confirms there has not been a finance meeting since the last FGB. The three year budget is on track and indicates no significant issues at this point. There should be a meeting with the bursar before the next FGB so a further update can take place then.</p> <p>No other committee meetings have taken place.</p>	<p>Finance Committee</p>
13	<p>PUPIL PREMIUM</p> <p>Russ Monhemius asks have there have been any significant changes since the last update?</p> <p>A. Paula Blackburn states this week food vouchers have been ordered and sent to families via email. £15 is allocated per child per week. Cornwall Council will fund the vouchers over February half term and schools can claim this money back. 4G routers have been ordered for disadvantaged families who have poor internet connection.</p> <p>Angie Larcombe has been working with families and individuals who have been finding lockdown difficult.</p> <p>Food hampers were provided over Christmas for disadvantaged families.</p>	
14	<p>HEAD TEACHERS REPORT/ REVIEW OF ANNUAL POLICIES</p>	

	No update as this was done at the last meeting. Spring Term update will be reported on at the next FGB.	
15	<p>HEALTH & SAFETY</p> <p>Tom Richardson confirms he and Brian Toney were going to do a site tour, but this cannot be completed in the current circumstances.</p> <p>Only emergency maintenance staff are allowed onto the premises currently.</p> <p>Tom Richardson asks have the asbestos surveys been re-done?</p> <p>A. Paula Blackburn confirms yes, they have.</p> <p>Risk Assessments are being updated continually and major changes will be flagged to Governors.</p> <p>Mark Blewitt will send a copy of Health & Safety logs to Brian Toney and Tom Richardson so they can still have oversight without physically being able to attend the site.</p>	
16	<p>URGENT/CONFIDENTIAL MATTERS</p> <p>None arising.</p>	
17	<p>AOB</p> <p>Natalie Thomas asks what are the logistics of governor monitoring and practically how are we to assess it and provide feedback?</p> <p>A. A small summary of what as parents you feel works well and what can be improved would be helpful.</p> <p>Continues:</p> <p>Would parents complete this individually or discuss collectively to create a summary?</p> <p>A. An ideal scenario would be parents to complete separately, but then you have a virtual meeting to discuss and put together a collective summary for different year groups.</p>	
18	<p>DATE OF NEXT MEETING</p> <p>18th March 2021 at 18:00 via Zoom</p>	